

# Business Consultant

## m/w/d, Tessin

In this role, you will have the opportunity to provide technical, order, and payment-related assistance/support to the internal and external customers. Each day, you will coordinate with relevant stakeholders to obtain complete case ownership.

**Start Date:** asap

**End Date:** 31.12.2026 (with the chance of extension)

**Workload:** 100%

**Location:** Quartino, with 1-2 days homeoffice per week

**Workmodel:** Contracting

### Your responsibilities

- \* Ensuring the resolution of customer issues by coordinating with Sales, Operations, Supply Chain Management, Trade Compliance Team, Chamber of Commerce, and other internal and/or external teams
- \* Recommending appropriate solution for customer requests and coordinating with the related teams to ensure end-to-end handling of the request (e.g., production capability and scheduling, resourcing, quotes, price lists, invoice, etc.) is in place
- \* Keeping the customers proactively informed on the issue status based on the inputs received and clarifying their doubts
- \* Preparing and analyzing regular statistics (e.g., Revenue Forecasts, Requested Delivery Dates) using available tools and collecting additional relevant information and tracking regular sales performance against the target and sharing insights with the management
- \* Ensuring timely cash collection and support accounts receivables reconciliation

### Your Profil:

- \* Degree in Commercial Administration / Commercial Processing
- \* Commercial Experience, (minimum 3-5 years) in Order Handling
- \* Familiar with Incoterms 2010, Free Trade Agreements, Export Control concept (product, third parties, countries)
- \* Skilled in using Microsoft Office, SAP SD, Outlook, Teams
- \* Problem solving mindset
- \* Fluent communication skills in English and Italian

### Job Profil

 Administration - Various

 Tessin

 Contracting

 Vollzeit



asap - 31.12.2026 (with the chance of extension)

 Supply Chain

### Job Benefits

 Arbeitslaptop

 Coopers Care

 Familiäres Team

 Flexible Arbeitszeiten

 Home Office Möglichkeit

 Moderner Arbeitsplatz

 Weiterbildungsangebot



### Klingt interessant?

Sophia Merkt

Talent Acquisition Consultant

+41 61 638 38 45

[sophia.merkt@coop.ch](mailto:sophia.merkt@coop.ch)

Das klingt nach einer spannenden Position?

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